

Growing Kids Pediatrics

Appointment Policy

It is our intention to provide your children the best care possible at all times and to accommodate as many requests as possible. It is within this context that we ask you to review policies that affect the way services are provided.

Please arrive early. Remember that all insurances require that your insurance data be updated prior to each encounter. This usually takes a few minutes. If this is not done, your insurance may deny your claim. We do not want to spend you appointment time on administrative requirement to limit your time with the physician.

Same day sick appointments are made on a first-available basis. We will make every effort to accommodate your child's needs.

Patients who arrive on time will be seen, ahead of those that arrive late.

Call ahead if you are going to be late or are unable to make your scheduled appointment time. If you arrive 10+ minutes after your scheduled appointment times, you will be offered the next available appointment. We will do all that is possible to accommodate your child's needs, however, the first available appointment may or may not be on the same day as the original appointment. And original appointment will be considered a NO SHOW.

For every missed appointment your child's account will incur a **No-Show** fee. Missed Well Checkups or Consult appointment will incur a \$100 fee. Any other appointment will incur a \$50 fee. The No-Show fee will be waived if you contact the office at least 24 hours before your appointment. If three or more No-Show appointments occur, you will be dismissed from the practice.

If you would like more than one child to be seen, please schedule the sibling's appointment. We may not be able to see patients on a walk in basis.

Your signature indicates your understanding and compliance with this policy.

Child(ren)'s Name:	DOB:
1.	
2.	
3.	
4.	

Print Guardian Name

(if patient under 18 years old)

Guardian Signature

(if patient under 18 years old)